



TWO RIVERS BOARD OF TRUSTEES

November 10, 2020

Call to Order

The virtual meeting of the Two Rivers Board of Trustees started at 6:04pm via Zoom.

Roll Call

Board Members

Clara Haskell Botstein, Chair	Present
Justin Valentine, Vice Chair	Absent
Ali Khawar, Secretary	Present
Saumil Shah, Treasurer	Present
Kimberly Eddings, Trustee	Present
Malik Husser, Trustee	Present
Anne Lackritz, Trustee	Present
Anne McElwain, Trustee	Present
Lucas Pipes, Trustee	Present
Nick Rodriguez, Trustee	Present
Eli Schlam, Trustee	Present
Matthew Steenhoek, Trustee	Present
Penelope Talley Thornton, Trustee	Present
Reem Labib Tyson, Trustee	Present
Aswathi Zachariah, Trustee	Present
Kristina Kyles-Smith, Executive Director and Ex Officio	Present

Others Present

Aurora Steinle, Chief of Staff
Dion Wiltshire, Senior Director of Finance
Michelle Kimso, Executive Assistant
Kenneth McCants-Pearsall, Chief Academic Officer
Mary Gornick, Director of Human Resources and Business
Alicia Rowe, Parent

Approval of Meeting Agenda

The Board unanimously approved the November 10th meeting agenda.



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Approval of Board Meeting Minutes

The Board unanimously approved the October 13th Board Meeting Minutes.

Old Business

Executive Director Kyles-Smith shared targets are being maintained for enrollment and in-seat attendance. There is a rise in student related services. Kyles-Smith also completed her first 90-days as Executive Director and shared where she stood on her four goals.

- 1) Onboarding as Executive Director: Engaged with Founding Executive Director, ILT/OLT and Board Committee chairs.
- 2) Continuing current projects: Middle School 2020 received a provisional certificate of occupancy.
- 3) Thriving through COVID-19: implemented building use protocol for safety in buildings.
- 4) Educational Equity: Engaged Two Rivers Race and Equity Steering Committee in weekly planning.

New Business

Treasurer Shah shared that the hiring of the Senior Director of Finance position has concluded with the hiring of Dion Wiltshire. Additionally, with the bond closed with a \$2.23 million debt service.

Finance Votes

Treasurer Shah presented the following Memo and which had been shared with the board in advance:

- Payroll Network - No rate increase. Costs are based on how many employees we have. This contract will renew in January 2021 and will be valid for one year. The renewal will therefore straddle FY21 and FY22. A total of \$44,422 was budgeted for all of FY21 and so will cover the FY21 portion of this renewal.
 - Recommendation - Two Rivers recommends that the Board approve this renewal.

Following discussion, the Board unanimously voted to approve the recommendation.



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Committee Reports and Discussion

On Behalf of the Executive Committee, Chair Botstein asked that Board Members share feedback based on Board Meetings.

Trustee Eddings shared that the DEI Committee is meeting in the next two weeks.

Chief Academic Officer McCants-Pearsall on behalf of the Academic Excellence Committee, that MAP testing has been completed in grades 2-8 with proficiency data generally holding steady. There has been a slide with Black and Latinx students in lower grades. Two Rivers is proceeding with engaging Tier 3 students in learning hubs and is in posture to have PK3 and PK4 on-site for activities in January.

Secretary Khawar shared that the Governance Committee is in the process of scheduling the next meeting.

Trustee McElwain shared that the Development Committee has raised \$40,000 of the \$50,000 goal for Beyond the Basics. They are engaging in corporate partnerships as well as accessing the structure of the Development team.

Trustee Zachariah shared the Transition Committee is continuing to take a deep dive into Executive Director Kyles-Smiths goals.

Adjournment

The Board meeting adjourned at 7:10pm.

Prepared by:
Michelle Kimso /s/
Executive Assistant

Submitted by:
Ali Khawar /s/
Secretary