



TWO RIVERS BOARD OF TRUSTEES

March 8, 2022

Call to Order

Chair Zachariah called the March 8th Meeting of the Two Rivers Board of Trustees to order at 6:04 PM via Zoom. Chair Zachariah opened the meeting by explaining that the meeting would be held per the Open Meetings Act and recorded.

Roll Call

Board Members

Aswathi Zachariah, Chair	Present
Malik Husser, Vice Chair	Present
Eli Schlam, Secretary	Present
Saumil Shah, Treasurer	Present
Jenny Bradbury, Trustee	Present
Kimberly Eddings, Trustee	Absent
John Phillips, Trustee	Present
Derek Pierce, Trustee	Present
Ahna Smith, Trustee	Present
Matthew Steenhoek, Trustee	Absent
Penelope Thornton Talley, Trustee	Absent
Theo Thompson, Trustee	Present
Kristina Kyles-Smith, Executive Director and Ex Officio	Present

Others Present

Kenneth McCants-Pearsall, Chief Academic Officer
Aurora Steinle, Chief of Staff
Tricia Eisner, Senior Director of Development
Michelle Kimso, Executive Assistant
Cara Williams, 4th Street Parent
Nick Rodriguez, Young Parent

Executive Director Report

Executive Director Kyles-Smith started the meeting by welcoming Nick Rodriguez, a former Trustee. Nick shared that he resigned from the board because he was nominated to the PCSB Board. Chair Zachariah thanked Nick for being a thought partner, strategic planning, and his work on the Executive Director search committee.

Approval of Meeting Agenda

The Board unanimously approved the March 8th meeting agenda.

Approval of Meeting Minutes

The Board unanimously approved the February 8th meeting minutes.

Executive Director Report Continued

Dr. Kristina Kyles-Smith, Executive Director, continued her report by sharing that staff and students had returned safely from mid-winter break. The team is working on updates in COVID regulations, ending strong by keeping spring traditions alive, and looking ahead by building out our instructional focus for next year.

Aurora Steinle, Chief of Staff, shared that Two Rivers is currently exceeding the waitlist numbers (694 at Young, 292 at Middle School, and 1,042 at 4th Street) from previous years applicants. As an example preschool at 4th Street has 260 more applicants than last year and 100 more applicants than the prior year. The team is also in the process of hiring a registrar. She also shared that Two Rivers is reviewing the mask mandate and looking to align practices with updated guidance.

Board Committee Reports

Finance Committee

Treasurer Shah presented the following memo, which was presented to Trustees prior to the meeting:

- **Contract Recommendation for ERATE Network Infrastructure Hardware (Category 2)**- Two Rivers solicited bids to replace hardware items reaching the end of their life cycle. They received three official Category 2 E-Rate proposals from Net Diverse (\$83,2161.44), Alliance InfoSystems (31,143.50), and Dynamic Network Solutions (DNS)(\$32,957.83).
- Recommendation - Two Rivers recommends contracting with DNS for \$32,957.83 as they are the lowest cost with all components of the E-rate solicitation. Two Rivers also has a current relationship with DNS.

The Board unanimously voted to approve the bid with DNS.

Gail Williams, Chief Operating Officer, shared that one construction project remains: the roof at 4th Street Upper School. Our construction team will complete flooring and climbing wall installation by the end of April. The rooftop is based on students' design.

Governance Committee

Secretary Schlam shared that the committee is focused on increasing student engagement and looking at board recruitment. He also shared that the DC Public Charter School Board has given Two Rivers an excellent review of the schools' compliance status, with one item in progress.

Secretary Schlam presented the following Memo shared with the Board in advance:

- Mission Review - Annually, the Board of Trustees reviews the school's mission statement. The mission is to nurture a diverse group of students to become lifelong, active participants in their own education, develop a sense of self and community, and become responsible and compassionate members of society.
- Recommendation - It is the recommendation of the school network that our mission statement remains as it is currently.

The Board unanimously voted to approve the mission to remain as it is.

Development Committee

Trustee Phillips shared that the gala is next week on March 18th. He encouraged trustees to sell raffle tickets and buy tickets for the gala for teachers and staff.

Academic Excellence Committee

Trustee Pierce shared that the committee will be meeting to work on High-Quality Work Protocols.

Closed Session

The Board of Trustees unanimously voted to move to Closed Session under Open Meetings Act D.C. Code Section 2-575(b)(4)(A) to consult with counsel and obtain legal advice.

The Board of Trustees unanimously voted to move to Open Session.

Adjournment

The Board meeting adjourned at 7:08 PM.

Prepared by:
Michelle Kimso/s/
Executive Assistant

Submitted by:
Eli Schlam/s/
Secretary